“Distracted Driving Policy”

 Malden Trans Inc. & Peg M Trans LLC

Al l Employee’s Date: 6-1-2018

**Introduction**

This Document in its entirety is the approved “Distracted Driving Policy”. This Policy exists to ensure that all company Taxi, School pupil Van/ Car, Yellow School bus Drivers, Maintainence Employees are operating Company-Owned and/or Leased (Collectively “Company Vehicles”) in a safe and secure manner.

**Scope**

This policy applies to **Company employee’s** operating a company van, bus, taxi or car. This policy does not apply to Employee-owned vehicles.

**Policy (Operation of Mobile Devices while operating Company Vehicles)**

The use of cell phones/smart phones/tablets/iPods (Collectively Mobile devices) by any driver of Company’s Vehicle while it is in motion is strictly prohibited. “In motion “in this case means the vehicle is being operated on the road, including when the vehicle is stopped at a stop sign or red light. If it is necessary to use the mobile device while in transit, It is always best to find a safe place to pull off road so that you may use your mobile device while your vehicle is in a stationary position.

Failure to abide by this policy may result in disciplinary action, up to and including termination.

**Distracted Driving**

While most examples of distracted driving come from mobile devices, this policy also applies to other acts of possible distracted driving, including ,but not limited to operating a vehicle while eating, reading books, magazines, or newspapers, personal grooming, operating the radio or navigation device, etc.

**Company Employee Responsibilities**

All employees of company are expected to assist in the enforcement of this policy. If an employee witnesses a company vehicle driver operating a company vehicle while significantly “Distracted”, we ask you to notify Malden Trans Inc. \*\* Additional Information may be found in employee handbook.

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Employee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_